

Frequently Asked Questions

How do I schedule a site visit?

Please send your request to book a site visit to <u>reservations@farestart.org!</u>

How do I reserve a date?

A minimum of two weeks is required to book an event. Please email <u>reservations@farestart.org</u> as soon as you are considering a date and we can verify availability. Once availability is confirmed, we can move forward with a contract and deposit to reserve the space for your event.

How many hours are included in the rental?

The venue is available to be rented for an 8-hour window on weekdays or an 8-hour or 16-hour window on weekends. Rental windows include a required 2 hours for load-in and setup and 2 hours for load-out and clean up. An 8-hour window provides enough time for a 4-hour event.

Who can I talk to regarding facility needs on day of?

There will be a venue coordinator on site that should be able to answer your questions or troubleshoot any facilities issue that may arise.

What is included in the rental?

Tables and chairs:

- Permanent window counter + stools
- Soft seating
- Restaurant inventory of mixed size and shape tables with chairs

Facility details:

- ADA accessible main floor and mezzanine dining space
- Bar structure including ice well, bar sink, bottle rails, low-boy reach in refrigerator, glass washer, hand sink.
- 2 multi-stall ADA accessible restrooms with gender neutral signage
- Built-in speakers, wireless mic, music streaming, and quest wifi
- Lectern, floor and tabletop easels
- Flatware, glassware, plateware, linen napkins, votive candles
- Event staff

What is parking like?

Amazon's Doppler Parking Garage is free after 4 p.m. and located across the 7th avenue and Westlake intersection from FareStart at 2021 7th Ave Seattle, WA 98101. There are other paid garages and street parking in the area.

Do you allow pets?

Unfortunately, no pets are allowed.

Do you allow smoking?

Smoking is not permitted in the building. Smoking is permitted outside of a 25-foot perimeter from any doorway or entrance into the FareStart building.

Are there limitations on decorations?

Client is welcome to bring additional decor to suit their event provided it can be removed without any harm to the venue. Please refrain from using:

- Nails, tacks, push pins, or staples
- Tapes or glues that leave sticky residue
- Glitter, confetti or rice

Are candles or other open flames allowed?

Open flames are not permitted although votives with a contained flame are acceptable.

Am I allowed to drop off décor ahead of my reserved time?

Please consult your venue coordinator on what arrangements may be possible. We will accommodate to the best of our ability.

Am I responsible for any of the cleaning?

Client will be responsible for removal and cleanup of any decoration and/or event wares that they bring into the space. Should an excessive amount of garbage result following your event, which would require FareStart to contract a garbage removal service, a charge of \$250.00 plus applicable taxes, will be charged to your bill.

What forms of payment do you take?

Credit cards preferred. Accommodation can be made to pay by check.

What's the cost? Do you charge tax and gratuity?

Please see our <u>one pager</u> for Facility Rental Fee schedule and more information. There will not be tax on the Venue Rental Fee however, you should expect to pay tax and service charge on food and beverage, rentals, and other event related charges.

Do you have an in-house caterer or list of preferred caterers? Can I choose my own caterer?

Catering is provided by FareStart. Outside caterers are not permitted. Please consult with your venue coordinator for special requests.